

	Invitation for Bid Amendment 1	Solicitation Number Date Issued Procurement Officer Phone E-Mail Address	IFB-SP-542-06-13-2024 06/06/2024 Scott Pilgrim (864) 388-8698 spilgrim@lander.edu
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DESCRIPTION: Bus Charter Services

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:	
MAILING ADDRESS: Lander University Procurement Services CPO 6023 Greenwood, SC 29649	PHYSICAL ADDRESS: 204 W Henrietta Ave Building FO 2, Room 212 Greenwood, SC 29649

SUBMIT OFFER BY (Opening Date/Time): 06/13/2024 2:00 pm EST (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: 06/06/2024 12:00 Noon (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: One Original and one (1) copy

CONFERENCE TYPE: Not Applicable DATE & TIME: (As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)	LOCATION: Not Applicable
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AWARD & AMENDMENTS	Award will be posted on 06/18/24. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: http://www.lander.edu/solicitations
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You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of sixty (60) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	DATE SIGNED
TITLE (business title of person signing above)	STATE VENDOR NO. (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)
PRINTED NAME (printed name of person signing above)	STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation.)
OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Other _____ <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local)	

<p>HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)</p>	<p>NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)</p> <p>Area Code - Number - Extension Facsimile</p> <p>E- mail Address</p>						
<p>PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)</p> <p>Payment Address same as Home Office Address</p> <p>Payment Address same as Notice Address (check only one)</p>	<p>ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)</p> <p>Order Address same as Home Office Address</p> <p>Order Address same as Notice Address (check only one)</p>						
<p>ACKNOWLEDGMENT OF AMENDMENTS</p> <p>Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)</p>							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date
<p>DISCOUNT FOR PROMPT PAYMENT</p> <p>(See "Discount for Prompt Payment" clause)</p>				10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	Calendar Days (%)
<p>PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4)&(6)]</p>							
<p>PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).</p> <p>_____ In-State Office Address same as Home Office Address</p> <p>_____ In-State Office Address same as Notice Address (check only one)</p>							

End of PAGE TWO
(Return Pages One and Two with Your Offer)

AMENDMENTS TO SOLICITATION (MODIFIED) (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of amendments: <http://www.lander.edu/solicitations> (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

ALL OTHER TERMS, CONDITIONS, BIDDING INSTRUCTIONS, AND SPECIFICATIONS REMAIN UNCHANGED. IF THERE ARE ANY QUESTIONS OR IF ANY CONFUSION OR UNCERTAINTY ARISES AS A RESULT OF THIS AMENDMENT, IT IS THE SOLE RESPONSIBILITY OF THE OFFEROR TO CONTACT THE PROCUREMENT OFFICER FOR CLARIFICATION. CONTACT INFORMATION CAN BE FOUND IN THE TOP RIGHT HAND CORNER OF THE COVER PAGE OF THIS AMENDMENT.

QUESTIONS FROM OFFERORS - AMENDMENT (MODIFIED) THE SOLICITATION IS AMENDED AS PROVIDED HEREIN. INFORMATION OR CHANGES RESULTING FROM QUESTIONS WILL BE SHOWN IN A QUESTION-AND-ANSWER FORMAT. ALL QUESTIONS RECEIVED HAVE BEEN REPRINTED BELOW. "LANDER'S RESPONSE" SHOULD BE READ WITHOUT REFERENCE TO THE QUESTIONS. THE QUESTIONS ARE INCLUDED SOLELY TO PROVIDE A CROSS-REFERENCE TO THE POTENTIAL OFFEROR THAT SUBMITTED THE QUESTION. QUESTIONS DO NOT FORM A PART OF THE CONTRACT; "LANDER'S RESPONSE" DOES. ANY RESTATEMENT OF PART OR ALL OF AN EXISTING PROVISION OF THE SOLICITATION IN AN ANSWER DOES NOT MODIFY THE ORIGINAL PROVISION EXCEPT AS FOLLOWS: UNDERLINED TEXT IS ADDED TO THE ORIGINAL PROVISION. STRICKEN TEXT IS DELETED. [02-2A097-1]

Vendor Questions:

1. Specifications: D4. We are not able to require all of our drivers not to wear headsets for communication. We do have policies against the improper use of them and unnecessary communications. There may be reasons why we may have to communicate with the driver and other extenuating circumstances.
LANDER'S RESPONSE: Solicitation remains unchanged.
2. Specifications: D6. Provided the University provides an itinerary at least three days prior to the trip. This has been an issue in the past, of not getting itineraries in a timely fashion.
LANDER'S RESPONSE: Solicitation remains unchanged.
3. Specifications: D7. Not possible. We have no control over the weather or its affects.
LANDER'S RESPONSE: Solicitation remains unchanged.
4. Routing/Scheduling: E1. Eliminate. To my knowledge no bus company computes the price from the University, but from their own location. This is not practical and we are not able to do this.
LANDER'S RESPONSE: Solicitation remains unchanged.

5. Routing/Scheduling: E3. Normal reporting is 30 minutes. An hour is too long and in most circumstances unnecessary.
LANDER'S RESPONSE: Solicitation remains unchanged.
6. Routing/Scheduling: E5. Eliminate, unnecessary
LANDER'S RESPONSE: Solicitation remains unchanged.
7. Routing/Scheduling: E7. The most direct route according to what? As a practice, we avoid "back" roads as much as possible for safety reasons, especially at night. Most direct may well not be the safest. Also, the most direct route may be a route a bus cannot navigate, therefore it must be altered.
LANDER'S RESPONSE: Solicitation remains unchanged.
8. Cancellation by the University: Due to the HIGH demand for buses, we charge a "late cancellation" fee to all of our customers, including other college athletic travel. We can agree not to charge the fee if cancelled 7 days prior to the trip, unless it is due to weather or circumstances beyond the control of the University, other than a cancellation of an event by the opposing college.
LANDER'S RESPONSE: Solicitation remains unchanged.
9. Subcontractors: As much as no one wants to subcontract a trip, there may be an immediate need, due to various reasons, and either a subcontractor is needed or the trip would be cancelled, which no one wants. This provision needs to be restructured.
LANDER'S RESPONSE: Solicitation remains unchanged.
10. Additional Requirements: L4. Not sure what this means and in what context. Vague.
LANDER'S RESPONSE: Solicitation remains unchanged.