



# Lander University

Invitation for Bids  
**Amendment 1 – Addendum No. 1**  
**Questions & Answers**

Solicitation Number  
Date Issued  
Procurement Officer  
Phone  
E-Mail Address

IFB-SP-578-11-20-2025  
**11/12/2025**  
Scott Pilgrim  
(864) 388-8698  
spilgrim@lander.edu

DESCRIPTION: Brookside Roof Repairs from Hurricane Helene damage

*The Term "Offer" Means Your "Bid" or "Proposal".*

SUBMIT OFFER BY (Opening Date/Time): **11/20/2025 2:00 PM EST**

QUESTIONS MUST BE RECEIVED BY: ~~11/10/2025 12:00 Noon EST~~

See "Questions From Offerors" provision

NUMBER OF COPIES TO BE SUBMITTED: **ONE ORIGINAL and ONE COPY**

**Offers must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior.**

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:  
Lander University  
Procurement Services CPO 6023  
Greenwood, S.C. 29649

PHYSICAL ADDRESS:  
Lander University  
Procurement Services, Room FO210  
204 W. Henrietta Ave.  
Greenwood, S.C. 29649

See "Submitting Your Offer" provision

CONFERENCE TYPE: **Non-Mandatory Pre-Bid Meeting**  
DATE & TIME **11/04/2025 10:00 am EST**  
As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions

LOCATION: Facility Operations Building  
2nd Floor Conf. Room  
204 West Henrietta Ave.  
Greenwood, SC 29649

AWARD &  
AMENDMENTS

Award will be posted at the Physical Address stated above on **11/25/2025**. The award, this solicitation, and any amendments will be posted at the following web address: <http://www.lander.edu/solicitations>

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR (Full legal name of business submitting the offer)

OFFEROR'S TYPE OF ENTITY:  
(Check one)

AUTHORIZED SIGNATURE

(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)

TITLE (Business title of person signing above)

PRINTED NAME (Printed name of person signing above)

DATE SIGNED

- ☐ Sole Proprietorship  
☐ Partnership  
☐ Corporation (tax-exempt)  
☐ Corporate entity (not tax-exempt)  
☐ Government entity (federal, state, or local)  
☐ Other \_\_\_\_\_

(See "Signing Your Offer" provision.)

Instructions regarding Offeror's name: Any award issued will be issued to, and the contract will be formed with, the entity identified as the offeror above. An offer may be submitted by only one legal entity. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

STATE OF INCORPORATION (If offeror is a corporation, identify the state of Incorporation.)

TAXPAYER IDENTIFICATION NO.

STATE VENDOR NO.

(See "Taxpayer Identification Number" provision)

(Register to Obtain S.C. Vendor No. at [www.procurement.sc.gov](http://www.procurement.sc.gov))

<b>HOME OFFICE ADDRESS</b> (Address for offeror's home office / principal place of business)	<b>NOTICE ADDRESS</b> (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	<div style="border-bottom: 1px solid black; margin-bottom: 5px;">Area Code - Number - Extension                      Facsimile</div> <div style="border-bottom: 1px solid black; margin-bottom: 5px;">E-mail Address</div>

<b>PAYMENT ADDRESS</b> (Address to which payments will be sent.) (See "Payment" clause)	<b>ORDER ADDRESS</b> (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
_____ Payment Address same as Home Office Address _____ Payment Address same as Notice Address <b>(check only one)</b>	_____ Order Address same as Home Office Address _____ Order Address same as Notice Address <b>(check only one)</b>

<b>ACKNOWLEDGMENT OF AMENDMENTS</b> Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

<b>DISCOUNT FOR PROMPT PAYMENT</b> (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	_____ Calendar Days (%)
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<b>PREFERENCES DO NOT APPLY PER SOUTH CAROLINA PROCUREMENT CODE SECTION [§11-35-1524(E)(3)]</b>
<b>PREFERENCES DO NOT APPLY PER SOUTH CAROLINA PROCUREMENT CODE SECTION [§11-35-1524(E)(3)]</b>

(Return Page One and Two with Your Offer)

## Solicitation Outline

### I. Scope of Solicitation

### II. Instructions to Offerors

**A. General Instructions** - **AMENDMENTS TO SOLICITATION** (Modified): (a) The Solicitation may be amended at any time prior to opening. All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: [www.lander.edu/solicitations](http://www.lander.edu/solicitations) (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

**B. Special Instructions** – **Amendment / Addendum No. 1 MUST BE ACKNOWLEDGED (pg. 4)**

### III. Scope of Work / Specifications

### IV. Information for Offerors to Submit

### V. Qualifications

### VI. Award Criteria

### VII. Terms and Conditions

#### A. General

#### B. Special

### VIII. Bidding Schedule / Cost Proposal

### IX. Attachments to Solicitation

**Columbia Area Office**

1611 Chapin Road  
Chapin, SC 29036  
(803) 260-4532  
(803) 422-7493

**Charleston Area Office**

217 N. Live Oak Drive  
Moncks Corner, SC 29461  
(843) 499-2756  
(352) 397-8208

wmbeconsultants.com

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## Addendum No. 1

Date Issued: November 11, 2025

Project: Lander University Brookside Building No. 1, 2, 6  
Roof Replacement  
320 Stanley Ave, Greenwood, SC 29649

WMBE Project Number: 2025-232

Attachments: 1. Questions and Answers

This addendum modifies the Contract Documents as stated herein and shown on any accompanying drawings or attachments and is part of the Contract Documents.

Bidder shall acknowledge receipt of all addenda issued in the space provided on the Bid Form. Failure to acknowledge addenda may result in the bidders bid being rejected as non-responsive.

This addendum consists of 4 pages including attachments.

1. Changes to Bidding Requirements:
  - a. None
2. Changes to Specifications:
  - a. None
3. Changes to Drawings:
  - a. None

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Date Issued: November 11, 2025

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Roof Replacement  
320 Stanley Ave, Greenwood, SC 29649

WMBE Project Number: 2025-232

## Questions and Answers

1. **Question:** Is the project to be completed during the student Christmas Break dates that were discussed at the pre-bid meeting, December 17, 2025 to January 12, 2026.

**Answer:** Yes.

2. **Question:** Is the metal color and shingle color to be the same as other replaced roofs at Brookside complex?

**Answer:** Yes.

3. **Question:** Is 24 gauge, Kynar Prefinished metal installed for all metal details?

**Answer:** Yes.

4. **Question:** Is ice and water shield to be installed over the entire roof? Or, are we able to use traditional underlayment in the areas not requiring ice and water?

**Answer:** GAF StormGaurd Film-Surfaced Leak Barrier shall be used over the roof with GAF WeatherWatch Ice & Water Leak Barrier installed for the ice and water shield installed at perimeter flashing and penetration locations.

5. **Question:** In detail 6, it mentions covering the drip edge with a strip of ice and water. Are we able to cut the ice water to fit that dimension, as long as we are the minimum 4" beyond the top of the drip edge?

**Answer:** A full sheet of ice and water shield will be installed.

6. **Question:** Are all buildings to have new gutters and downspouts, drip edge, and fascia metal around all sides of the perimeter?

**Answer:** Yes.

7. **Question:** Is a Contractor warranty to be provided by the Contractor at the end of the project?

**Answer:** Yes, 3 year workmanship warranty is required on all work completed.

8. **Question:** What type of Manufacturer Warranty is required?

**Answer:** Lifetime Warranty, see Warranty requirements on drawing specification sheet.

9. **Question:** Is a seamless gutter to be installed?

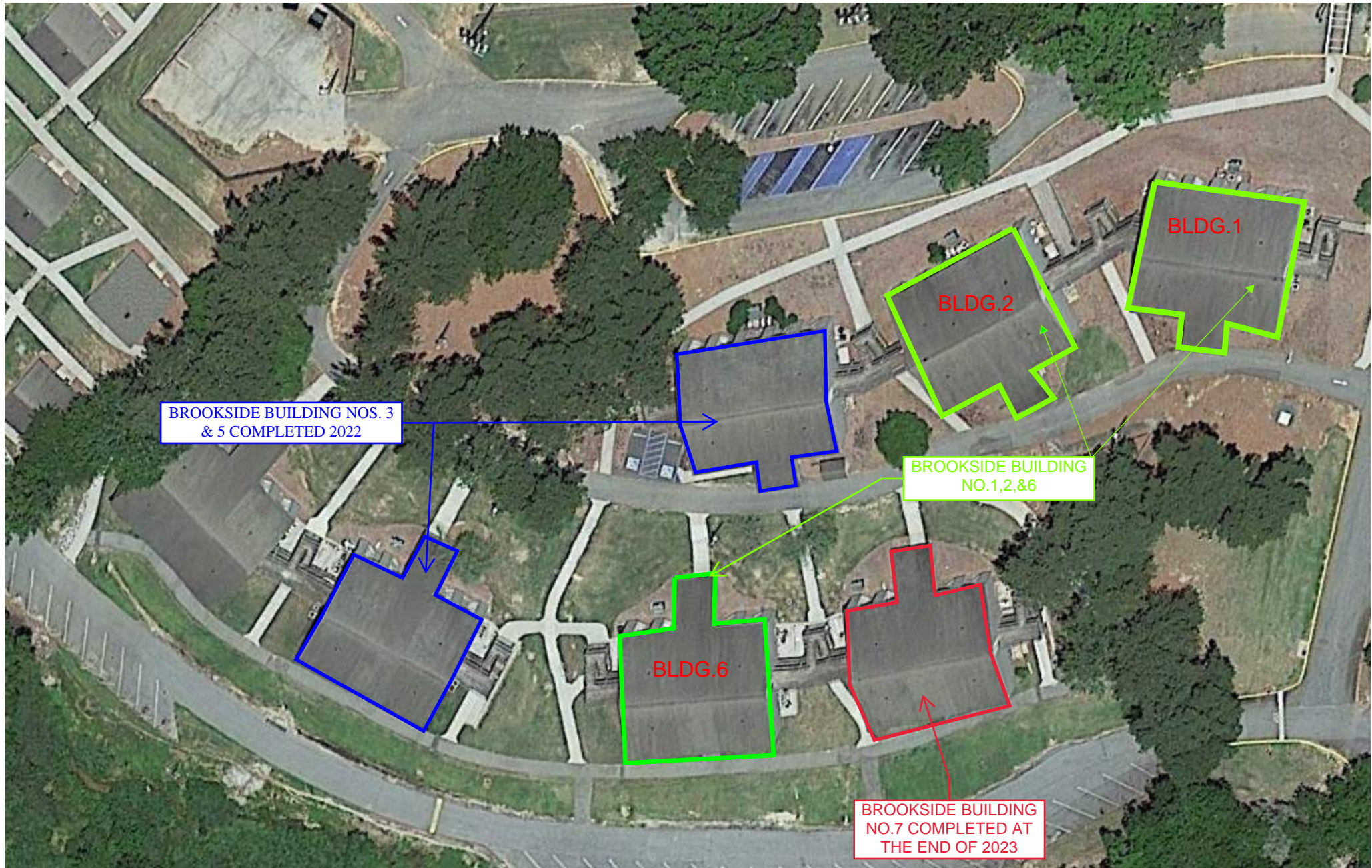
**Answer:** Yes. 6" inch gutters to be installed with 4x4 inch downspouts.

10. **Question:** When the project laydown locations are selected and approved by the Owner, how are the grounds to be repaired?

**Answer:** Any concrete or paving will be repaired to match existing. Any grass locations will be repaired with sod to match existing grounds.

End of Addendum No. 1





BROOKSIDE BUILDING NOS. 3  
& 5 COMPLETED 2022

BROOKSIDE BUILDING  
NO.1,2,&6

BROOKSIDE BUILDING  
NO.7 COMPLETED AT  
THE END OF 2023