

TEMPORARY PART-TIME BUS DRIVER

STUDENT AFFAIRS

Description: The University Bus Driver is responsible for safely operating the bus according to a set daily schedule. He/she must ensure that the bus is always in good operating condition, pick up and drop off students as per the schedule, assist students, when necessary, maintain order and security on the bus and obey all laws, regulations and rules of conduct. It is critical for University Bus Driver to operate the bus in a safe manner.

Minimum Requirements: The University Bus Driver is required to have, as a minimum, class C CDL driver's license, passenger (P) endorsement and an updated USDOT Medical certificate. Criminal records and drivers check, drug test and physical assessment will be required. The University Bus Driver has a moderately strenuous job. The Driver must sit for long periods and requires intense concentration, particularly in poor driving conditions. The University Bus Driver must work in all different weather conditions including extreme cold and extreme heat. Must have strong skills in providing excellent customer service and demonstrate strong ethics.

Knowledge, Skills and Abilities: Must have proficient knowledge of highway and university bus regulation, how to deal with students, how to deal with students with special needs, scheduling system and procedures, record keeping system and equipment cleaning standards and procedures. Basic computer skills and knowledge.

Hourly Rate: \$ 13.00

University Hours: 8:00am –5:00pm, Monday –Friday


Driver Hours: 6:30am- 10:30pm

Work Hours per Week: Varied Up to 25

To include weekends

Class Code: KD40 –**State Title:** Equipment Operator II

Search openings at careers.sc.gov



Applications must be submitted online at www.careers.sc.gov. Receipt of individual applications not acknowledged. See position status at www.lander.edu/hr. Lander University is a tobacco-free campus. All final candidates are subject to successfully completing background requirements.



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