

# CAMPUS RECREATION MANAGER

## STUDENT ENGAGEMENT

**Description:** The Manager of Campus Recreation is a Student Engagement functional area member within the Division of Student Experience and Quality Assurance. Reporting to the Director of Campus Engagement and New Student Programs, the Manager will oversee develop, and implement a comprehensive, student-centered program of campus facilities and operations within the department of campus recreation. This position assists in the execution of the vision and leadership that advances the University's mission and strategic plan. Components of the new strategic plan will include a robust student activities program, leadership development, employability of graduates, and service-learning programs, among others.

**Minimum Requirements:** Bachelor's degree required. At least 3 years of experience in an area of Student Life or Campus Engagement, preferably within: Collegiate recreation, recreation center management/staffing, fitness, intramurals, or outdoor programming. Must have strong skills in providing excellent customer service and demonstrate strong ethics. A valid driver's license and safe driving history are required.

**Knowledge, Skills and Abilities:** Ability to communicate effectively both orally and in writing and to maintain an effective relationship with students, faculty, and staff. Must have knowledge of the policies and procedures of administering intramural sports and recreation programs. Ability to effectively manage student workers. Must be able to organize, schedule, and implement activities to benefit the campus community. Must demonstrate a considerable amount of independence and discretion. Must be able to prioritize, plan, and organize.

**Hire Range:** \$43,000- \$ 46,000 annually

**University Hours:** 8:00am – 5:00pm, Monday – Friday

**Position Work Hours:** 37.5 hours per week.

**To include some nights and weekends**

**Class Code:** CB65 – **State Title:** Student Svs Pgrm Crd I

**Position #:** – **Band:** 04

Search openings at [careers.sc.gov](https://careers.sc.gov)

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Applications must be submitted online at [www.careers.sc.gov](https://www.careers.sc.gov). Receipt of individual applications not acknowledged. See position status at [www.lander.edu/hr](https://www.lander.edu/hr). Lander University is a tobacco-free campus. All final candidates are subject to successfully completing background requirements.



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