



OFFICE OF THE REGISTRAR

## ACADEMIC PETITION

Requests for review of academic policies and requirements as stated in the University Catalog under Academic Regulations and Procedures or review of major program policies and requirements as stated in the University Catalog within the Undergraduate Program pages. **Not to be used for a course substitution, course relief, or grade appeal.**

**Complete and obtain all signatures then submit to the Office of the Registrar.**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Student Identification Number (L#) \_\_\_\_\_

Student E-Mail Address \_\_\_\_\_

Major / Degree \_\_\_\_\_

Briefly state the details of your request and attach a letter explaining your petition and supportive documentation.

### SIGNATURES:

Advisor \_\_\_\_\_ Date \_\_\_\_\_

Advisor Comments: \_\_\_\_\_

Department Chair of Major \_\_\_\_\_ Date \_\_\_\_\_

Chair Comments: \_\_\_\_\_

College Dean of Major \_\_\_\_\_ Date \_\_\_\_\_

Dean Comments: \_\_\_\_\_

Petitions Committee Decision  Approved  Disapproved Date: \_\_\_\_\_

Processed:

Sent to Student: